

## Guidelines for submitting an abstract:

### Submission

- Please submit your abstracts via https://portal.smart-abstract.com/ppxx/. Abstracts submitted via e-mail, post, or other methods will generally not be accepted.
- The conference language is English.
- Abstract submission is English.
- Abstract changes and corrections will be accepted until the deadline of 2019 October 22<sup>nd</sup>.
- Ensure the citable publication of the abstracts.
- Uploading the CV of the presenter is mandatory at the time of the submission.
- For presenting authors of accepted abstracts, registration and participation in this conference is required.

#### Notifications (Emails)

- Please note that only the submitting author receives all abstract notifications. Make sure that emails from <u>information@smart-abstract.com</u> are not marked as spam by your email provider.
- The submitting author takes responsibility for informing all co-authors about successful submission, acceptance or rejection, required revisions and forwards the received instructions for the presentation of the abstract to the presenting author.

#### Abstract contents and format

• Ensure to uphold the PPCA Principle of Comparison.

# Plastic Pipes Conference Association – guidance on material comparisons. This applies to abstracts, papers and presentations.

- PPCA would like to remind all of the guidance regarding the issue of comparisons. The PPCA BOD confirms that direct comparisons being made between the performance of different primary plastic materials used for the same product application is not allowed. The fundamental principle has always been to promote all plastic pipe materials during the Plastic Pipes Conference. However, this does not apply to comparisons between different variants of the same material (e.g. PVC and PVC-O or PP and PP-MD) or of course comparisons with other "non-plastic" alternative materials.
- Do not use the title or the name(s) of the author(s) in the body of the abstract.
- Please formulate clearly and concisely the questions, the methods used, the results and the conclusion of each abstract.
- Abstract titles should be concise and direct.
- Individual product names are not allowed in the abstract.
- Maximum length of max. 2800 characters (including spaces).

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- Abstracts may include up to 10 references. Each reference inserted into the abstract body counts for 30 characters.
- Please minimize formatting. We cannot guarantee that abstracts with elaborate formats will upload correctly to the system.
- Avoid using non-standard abbreviations.
- After an abstract has been submitted, modifications can be made until the submission deadline.

#### Help

- Help for abstract submission is provided onscreen in each section of our site by opening the "?".
- A user manual is available for download (a pdf file) under "Help" in the main menu.
- For further information concerning registration please visit the https://portal.smartabstract.com/ppxx/submission/en/help/guidelines

Thank you. We wish you success in submitting your abstracts!